

Tuesday 2nd June 2020

Dear Parents and Carers

Following my meeting with Trustees yesterday afternoon I can confirm that we are all set to open for the pupils in Reception Year 1 and Year 6 from Thursday 4th June. We have spent a lot of time preparing for this wider opening to ensure that all we keep our children and staff as safe as possible at all times. I would ask that parents read the following very carefully.

Bubbles

The children will be working in 'bubbles' of no more than 15 pupils. Each bubble will have at least two members of staff, and the staff and pupils will stay within their bubbles throughout the week. Desks have been arranged at a 2m distance in each classroom, and each desk has a tray with learning resources for each child. Whilst it is accepted that young children cannot socially distance, we will endeavour to ensure activities promote individual working.

Bubble 1: The children in Reception and Year one will be taught in their own classroom by Miss Galloway and Mrs Hull. They will use their own entrance, their own outdoor space and will have access to the field and playground on a rota with the other children.

Bubble 2: Key worker children will be taught by Mr Irons and Mrs Stanwix in Mr Irons' classroom

Bubble 3: Year 6 pupils will be taught by Mrs Petch, Mrs Godfrey and Miss Noble in their own classroom and the Hall

Groups 2 and 3 will be taught separately but will be sharing cloakroom facilities

Start and end of the day

Government guidance makes it very clear that pupils should not come into contact with more than 14 other pupils (other than siblings). This causes a problem for travel on the bus, and for the time being we will need parents to bring their children in to school. The guidance also asks schools to ensure that parents do not congregate outside the school.

For the safety of all our pupils we will be running staggered start and finish times. We ask that parents of children in **bubble 1 arrive at 8:30am** and **bubble 2 and 3 arrive at 8:40 am**. Parents and visitors are discouraged from entering the school site and two members of staff will be in the lane to meet the children. Other staff will be strategically placed to guide them straight in to school where they will wash their hands and go into the classroom.

Due to the high levels of staffing required to supervise this, it is essential that children arrive on time **please do not arrive early or late**.

At the end of the day staff will walk the children back up to the lane to meet their parents Children in **bubble 1 should be collected at 3:00pm** and **children in bubbles 2 and 3 at 3:10pm**. Please park considerately so that staff have a clear view of the movement of cars.

Children with older siblings should arrive and be collected together at the later times.

What to bring to school

On the first day back please could children bring their learning pack and work completed at home (no large items please) in a named plastic bag. We will be sharing these during the following week. Please could they also return any school reading books.

To reduce the possibility of transmission, children must not bring items between home and school so will not be bringing reading books backwards and forwards.

We aim to spend a lot of time outside so all children will need a sun cap/hat, preferably one that can be kept in school. On sunny days they will need to come with sun cream already applied. Other days they may need to bring a raincoat. If your child suffers from hayfever please could you make sure school is aware of this, and administer medication before school if necessary.

All children will need to bring a dishwasher-proof water bottle that can be kept in school. Staff will wash this each night.

We encourage all children to have a school meal. If they bring a packed lunch this must be in a disposable bag. All items in the bag will be discarded at the end of lunchtime.

Children do not need to bring book bags, pencil cases or any toys or personal items.

Uniform

Whilst we will try to maintain our high standards of school uniform, it is expected that parents will wash children's clothes each night, we will therefore be more flexible than usual as you may not have enough clothes to manage this. We have some spare uniform in school, please let us know if your child has outgrown their uniform or if we can assist in any way. We would like children to wear trainers if possible as they will be doing lots of outdoor activities. They will not need to bring PE kits to school.

Medication and first aid

If your child has an inhaler or any other medication please inform the school office of any changes to dosages etc.

In line with government guidance, staff will not be wearing PPE and will not be conducting temperature checks when pupils arrive, however we must stress that **it is essential that parents do not send their child to school if they have a cough or a raised temperature. If children show these symptoms they will be isolated until their parents are able to collect them to take them home.**

Mrs Richmond has been in touch about emergency contacts. Please let us know if your contact details have changed. If your emergency contact is someone who is now not available due to shielding, please send us an updated contact.

Cleaning

There will be increased cleaning of desks, surfaces, door handles, light switches, sinks and toilets throughout the day, and children will wash their hands upon arrival, before and after break and lunch, and before leaving for home.

After school club

Due to additional cleaning and rules around 'bubbles' we will unfortunately not be able to run any after school childcare at the moment.

Preparing your child for their return

If there is anything that you think your child's class teacher needs to know about their experiences during the school closure please do let us know. We would be grateful if you could talk to your child about social distancing before they return so that they understand that some things will be different when they get back. Class teachers have shared a video on Class Dojo so that they can see how school is looking at the moment.

Children who are not returning to school

All families are in different circumstances and choosing whether your child should return to school is a very personal decision. We respect and fully support the decision of all our parents whatever they have chosen to do. If your child is not returning this week we will continue to support you as before and are always available if you need any help. If at a later date you feel you would like your child to return to school, please be aware that we will need at least two days notice, Children who are returning after this week will be admitted in on a Monday.

Our plans and risk assessments will be reviewed weekly, and it may be that some of the arrangements need to change. Our first priority is always the well-being of the children. We would welcome any feedback that you would like to give.

We are really looking forward to seeing the children on Thursday morning. If you have any queries or questions please do get in touch.

Kindest regards,



Mrs Helen Dudman
Executive Headteacher